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9 October 1970

MEMORANDUM FOR: Director of Training

SUBJECT

: Support School Weekly Report

5 - 9 October 1970

## ADMINISTRATIVE TRAINING

An initial meeting on the subject of training for technical project officers was held with Mr.

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at Headquarters on 8 October.

attended for the Support School. Further meetings are planned in company with the Office of Logistics and the Office of Finance. (This is in keeping with the recommendations of the O/PPB study on CONTRACT OVERRUNS.)

## MANAGEMENT TRAINING

1. General:

The Office of Logistics has requested our choice of the most convenient moving dates in November to the In order to have the least disruption to any of our scheduled programs, we have opted for the first week in November. Details on phone locations, etc., have also been furnished OL.

2. Management:

We have received the student roster for the Management Course which will run from 26 - 30 October. There are 32 enrollees, the maximum number we can handle in the Magazine Building.

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3. MEDC:

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A. accompanied the MEDC #25 Group on a Field Trip this week to SAC Headquarters, Omaha, Malmstrom AFB, Montana, and NORAD, Colorado Springs.

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- B. Executive Assistant to the DDCI, informed us that General Cushman will be unable to make the Closing Remarks to MEDC #25 on Friday, 9 October. Col. White will substitute for him.
- C. All nominations for Midcareer Course No. 26, which will begin on 1 November, have been received. Letters have been sent to all registrants notifying them of their selection.
- D. Memoranda have gone to both the DCI and DDCI inviting them to speak at the opening and closing sessions of MEDC #26 on 28 October and 11 December, respectively.

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